

EXTENDED SESSION --GRIEVANCE FORM: STEP ONE

NAME _____ FILE # _____ UFT CASE # _____
SCHOOL _____ DISTRICT/REGION _____
HOME TEL. # _____ DATE GRIEVANCE OCCURRED _____
CELL TEL.# _____ E-MAIL ADDRESS _____

CHECK THE APPROPRIATE BOX(ES)

- I have not received an assignment during the extended session in my license area of _____ for the _____ school year/term.
- The extended session assignment exceeds the maximum group size of ten (10) students for the _____ school year/term by _____ students. (Regular Education Teachers)
- The extended session assignment exceeds the maximum group size of five (5) students for the _____ school year/term by _____ students. (Special Education Teachers)
- The Principal, _____, improperly assigned more than ten students per teacher to a single room on _____ . (date)
- The Principal, _____, improperly assigned groups of students with more than one teacher in a room on _____ . (date)
- I have been denied the right to choose the type of group assignment (struggling students vs. enrichment) for the extended session assignment for the _____ school year/term.
- My supervisor, _____, has improperly required me to submit lesson plans for the extended session assignment for the _____ school year/term.
- The Faculty Conference(s) for the month (s) of _____ has (have) not been programmed between 8 a.m. and 3:45 p.m.
- My supervisor, _____, has improperly mandated that I teach new material to my group during the extended session assignment for the _____ school year/term.
- The Principal, _____, failed to consult with the UFT Chapter Leader whether _____ (name of school) shall be programmed for a 6 hour and 50 minute day or a 6 hour and 57 ½ minute day Monday through Thursday and 6 hour 20 minute day on Friday, for the _____ school year/term (multi-session schools)
- The Principal, _____, failed to program the school, _____, for a 6 hour and 50 minute day. (District 75)
- The Principal, _____, failed to program the school, _____, for a 6 hour 50 minute day on _____, a professional development day.
- The Principal has exceeded the student-teacher ratio of 10:1 by assigning a paraprofessional to the group on _____ . (date)
- OTHER: _____

The above cited act(s) which was/were not resolved in conference with the supervisor, _____, is/are in violation of Article _____ of the Agreement.

The remedy I seek is _____

_____.

DATE FILED _____ SIGNATURE OF GRIEVANT _____